NORTHERN EMPLOYEE BENEFITS SERVICES | ᐅᑭᐅᖅᑕᖅᑐᒥᑯᓴᓇᔨᑦᑯᑯ ᐃᑲᔪᓯᐊᖅᑖᕈᑎᒋᕙᒃᑕᖕᒋᓐᓄᑦ ᐱᔨᑦᓯᕋᖅᑏᑦ

MEMO

To: NEBS Employer Members
From: Shawn Maley, Chief Executive Officer
Date: June 29th, 2022
Subject: Employee Terminations

Please be advised that Northern Employee Benefits Services will no longer make changes to pension once the employee termination has been posted on the final monthly invoice. Please ensure that the termination date for any of your employees is accurate and not subject to change once submitted to NEBS.

Occasionally we have been provided an employee's notice of discontinuance, posted the final invoice, and then been notified that the employee's termination date has changed. To modify pension contributions after the final invoice has been posted is a lengthy and costly process, involving actuarial calculations from a third party. To prevent this, we will no longer accept changes to the termination date for pension once the notice of discontinuance has been received and posted.

Changes within the same billing month will continue to be accepted.

Thank you for your consideration in this matter,

Shawn Maley
Chief Executive Officer
shawn@nebsnorth.com